

EU Settlement Scheme Engagement Officer

Person specification

1. Raise awareness and improve understanding of the EU Settlement Scheme to eligible citizens.
2. Ability to travel within Lincolnshire to local engagement and networking events.
3. Ability to develop and maintain positive working relationships with external stakeholders.
4. Ability to prioritise own work and meet deadlines.
5. Use spreadsheets to record data and report on statistical information
6. Ability to provide regular progress reports
7. Ability and willingness to work as part of a team.
8. Ability to monitor and maintain own standards.
9. Demonstrate understanding of social trends and their implications for clients and service provision.
10. Understanding of and commitment to the aims and principles of the CA service and its policies.