

EU Settlement Scheme Support Worker

Person specification

1. Knowledge of EUSS Scheme
2. Language skills desirable
3. Proficient in IT and experience of providing digital support.
4. Effective oral communication skills.
5. Effective writing skills.
6. Understand the issues involved in assisting and interviewing clients.
7. Numerate to the level required in the tasks.
8. Ability to prioritise own work and meet deadlines.
9. Ability and willingness to work as part of a team.
10. Ability to monitor and maintain own standards.
11. Demonstrate understanding of social trends and their implications for clients and service provision.
12. Understanding of and commitment to the aims and principles of the service and its policies.
13. Ability to develop and maintain positive working relationships with external stakeholders.